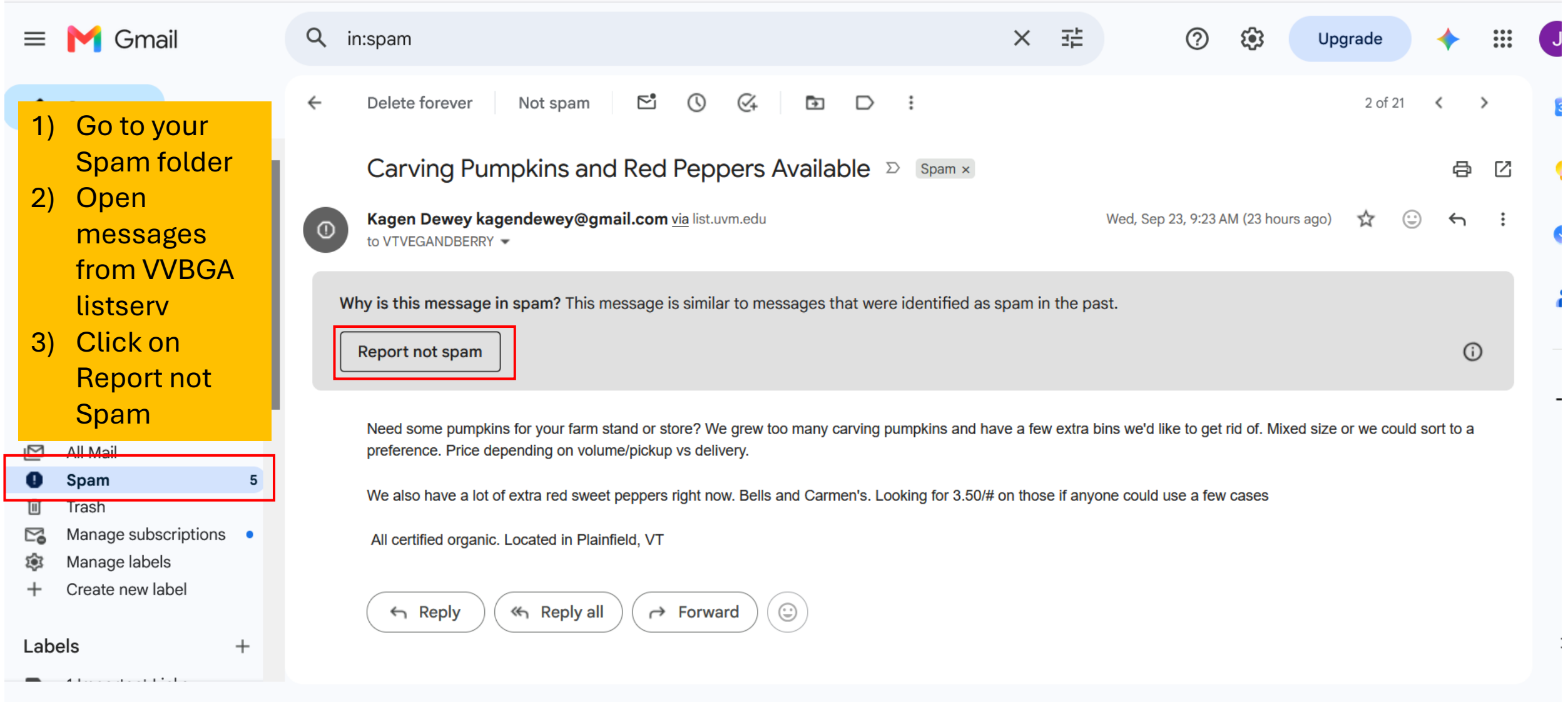
Strategy 1 for preventing messages from going to Spam
Least complicated, but it may take clicking on a lot of messages to have an effect.

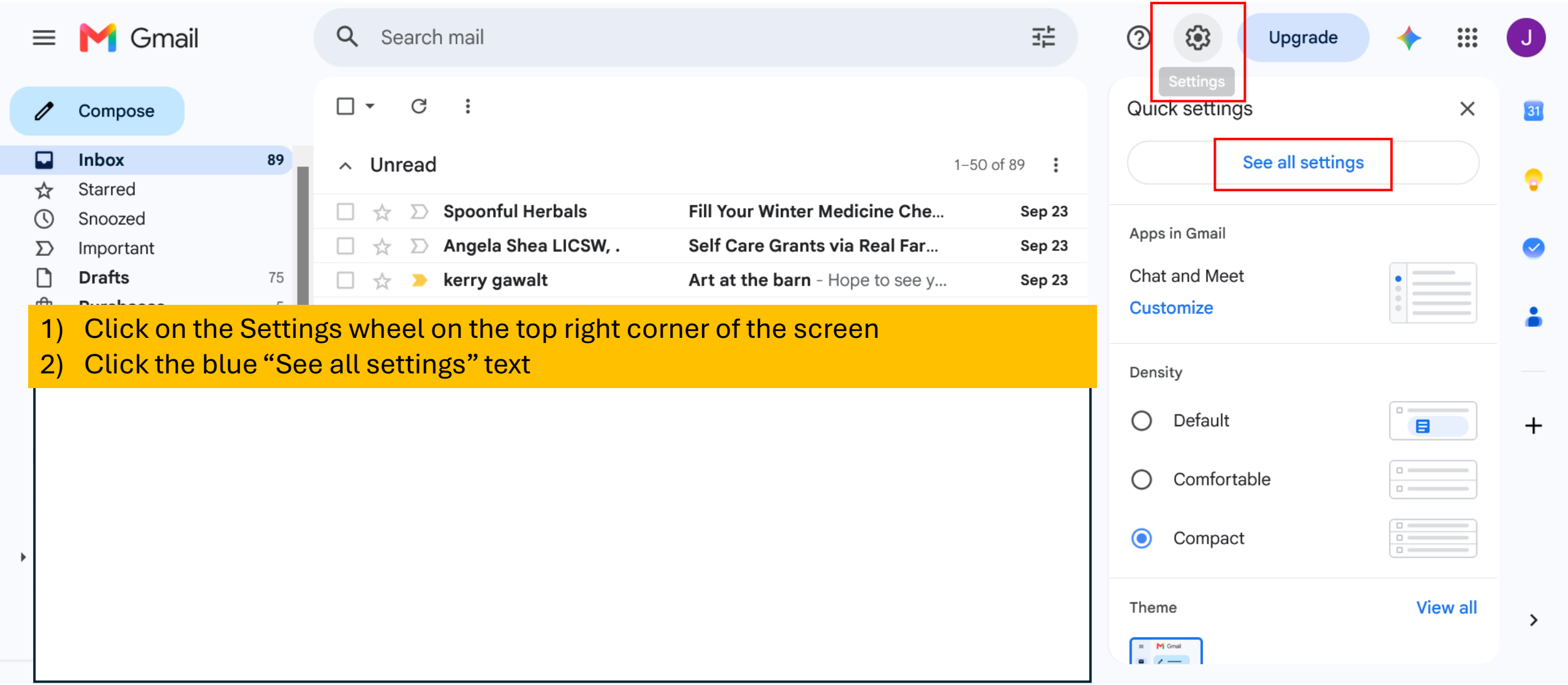
1) Go to your Spam folder
2) Open messages from VVBGA listserv
3) Click on Report not Spam



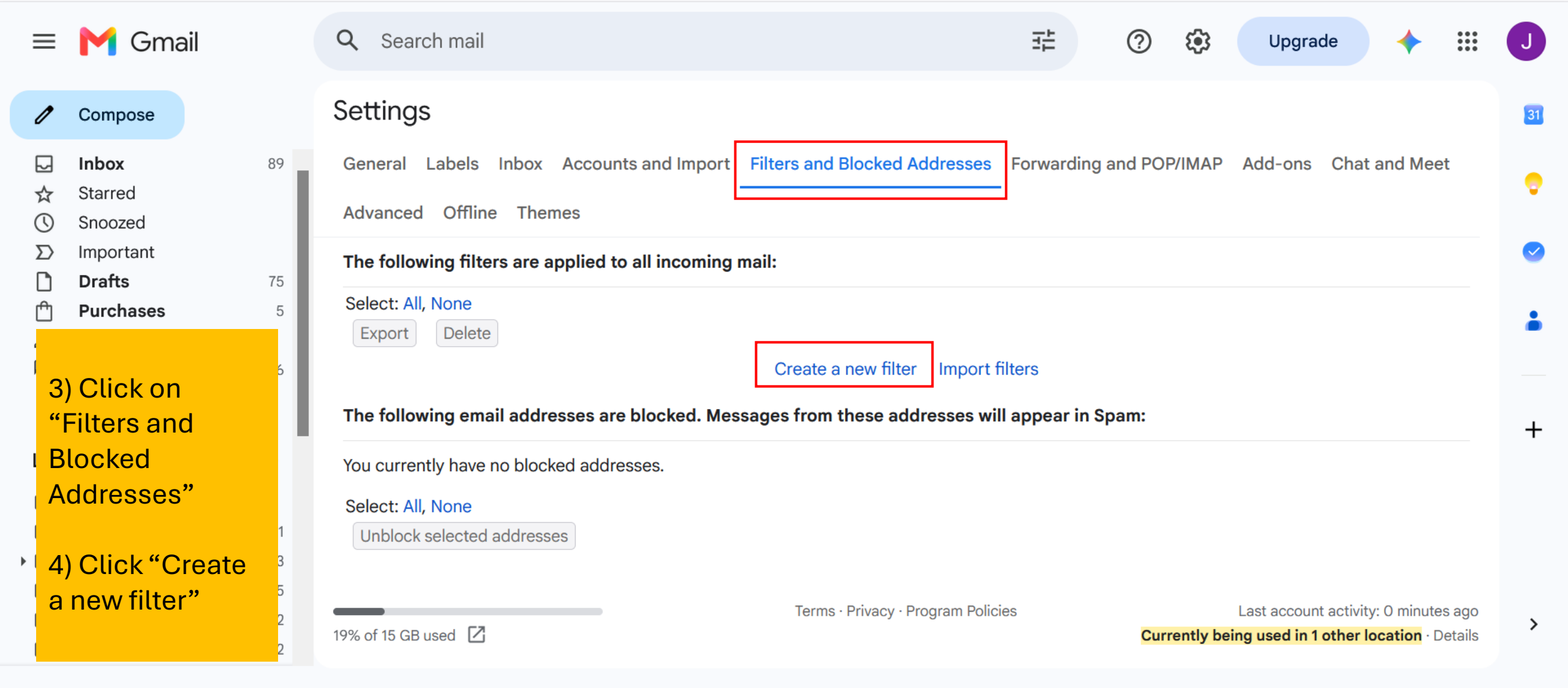
Strategy 2 for preventing messages from going to Spam

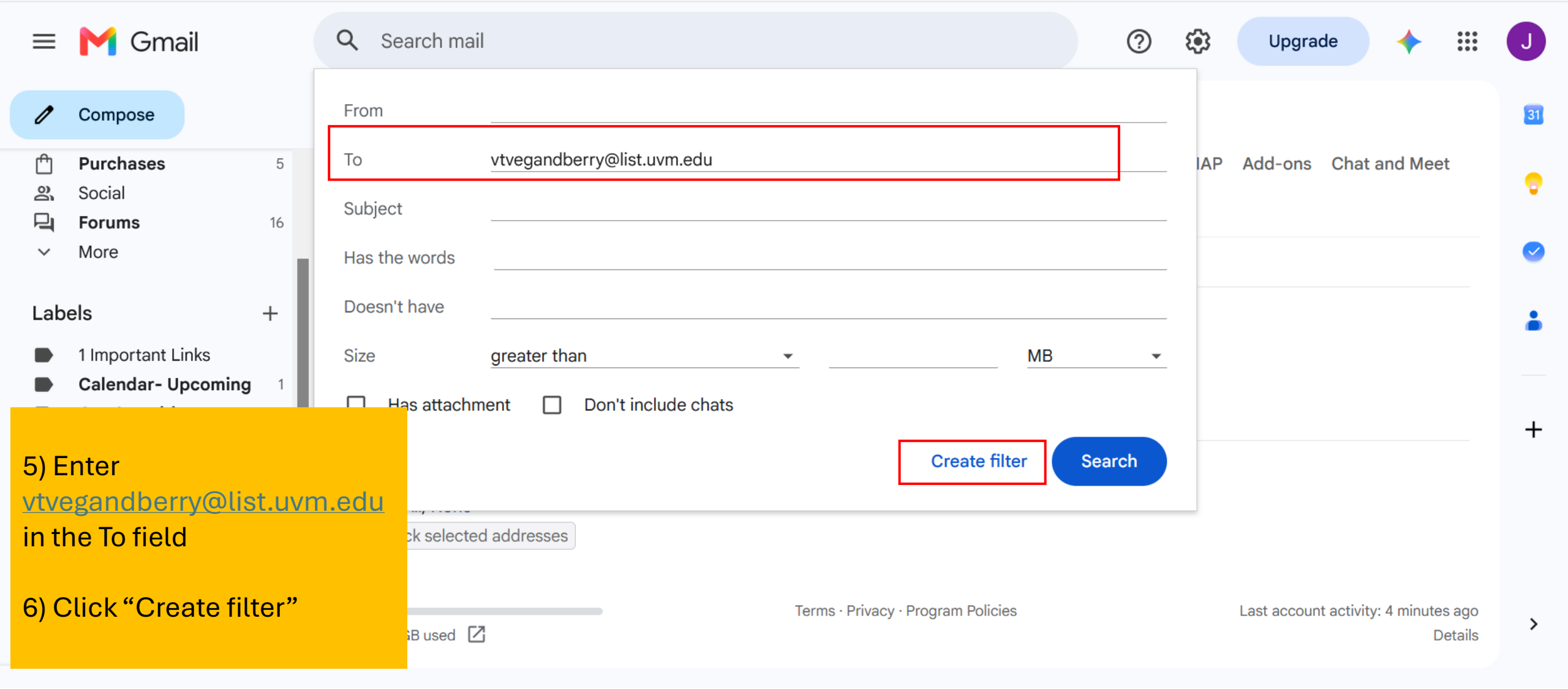
Create a filter to move all messages to the listserv to your inbox.

https://support.google.com/mail/answer/6579?hl=en



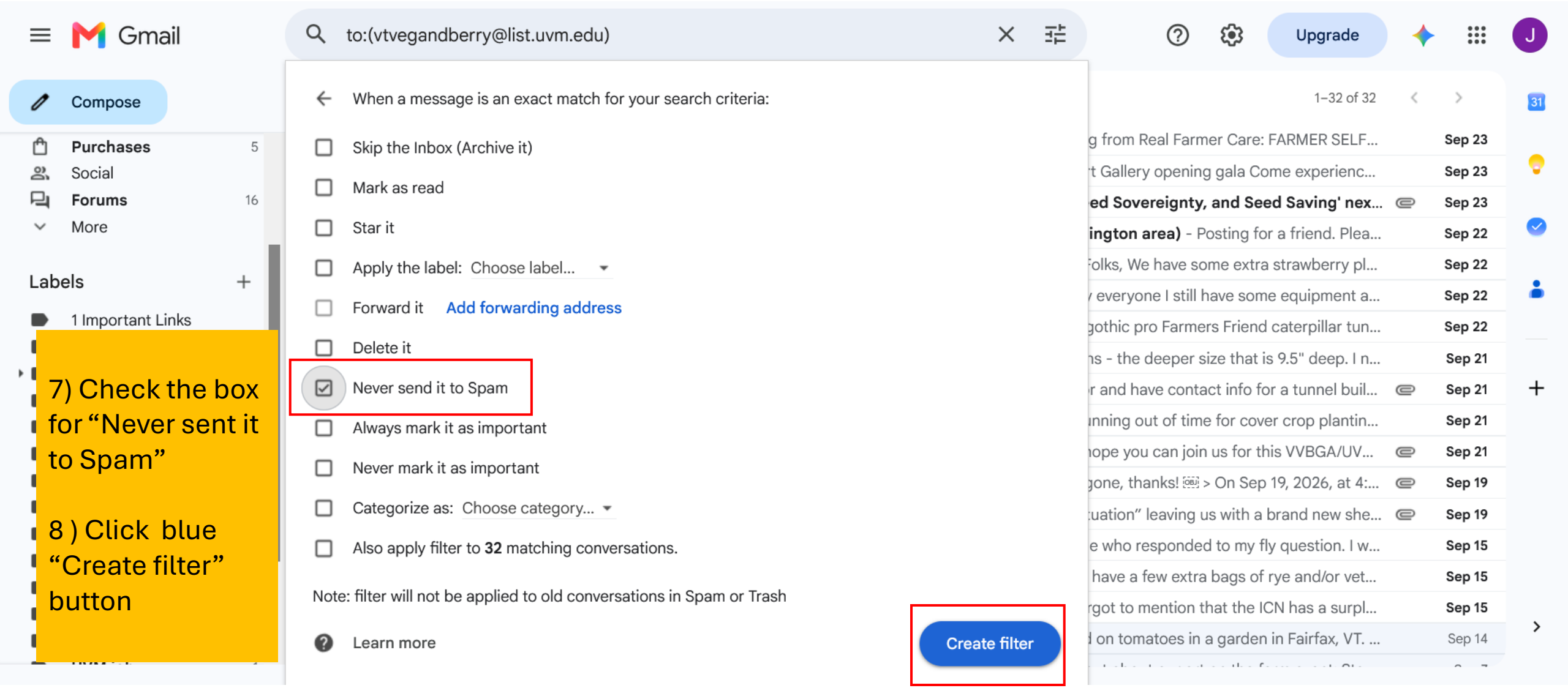
1) Click on the Settings wheel on the top right corner of the screen
2) Click the blue “See all settings” text


Gmail
Search mail
Upgrade
Compose
Inbox 89
Starred
Snoozed
Important
Drafts 75
Purchases 5
Settings
General Labels Inbox Accounts and Import Filters and Blocked Addresses Forwarding and POP/IMAP Add-ons Chat and Meet
Advanced Offline Themes
The following filters are applied to all incoming mail:
Select: All, None
Export Delete
Create a new filter Import filters
The following email addresses are blocked. Messages from these addresses will appear in Spam:
You currently have no blocked addresses.
Select: All, None
Unblock selected addresses
19% of 15 GB used
Terms · Privacy · Program Policies
Last account activity: 0 minutes ago
Currently being used in 1 other location · Details
3) Click on "Filters and Blocked Addresses"
4) Click "Create a new filter"



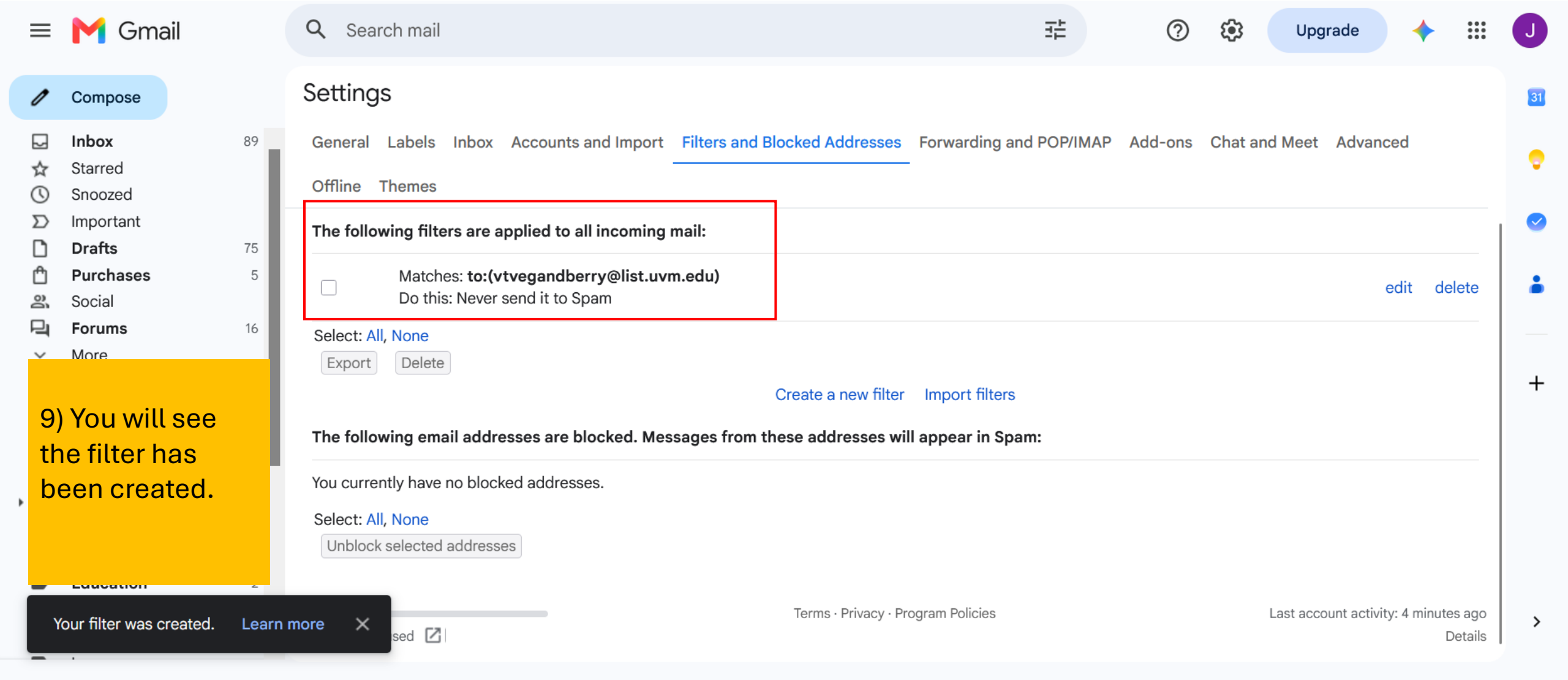
5) Enter vtvegandberry@list.uvm.edu in the To field

6) Click “Create filter”



7) Check the box for "Never sent it to Spam"

8) Click blue "Create filter" button



9) You will see the filter has been created.